

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on April 17, 2019

Town Center Vision Committee (TCVC) Members present: Bambi Miller, Pat Jenkins, Cord Blomquist, John Tappan, and Scott Bugbee

Members Absent: Ben Genes

Others Present: Cary Brown

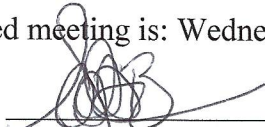
1. Chairman Bugbee called the meeting to order at 1:00pm.
2. Mr. Bugbee moved to approve the minutes from the April 10, 2019 meeting. Cord Blomquist seconded the motion. Motion passed.
3. The Committee discussed the options for the Town Center Project and made some changes.
 - a. Town Center Options
 - i. Permanent options
 1. Municipal Office Building
 2. Parish House [Heritage Commission & Tappan & Jenkins]
 3. Smaller new office building (single story) and PZB remains in annex, commissions in office building basement [Tappan]
 4. Two story office building w/ basement, 3 stop elevator [Tappan]
 5. Addition to town hall building [Bugbee]
 6. Build new office building on Stevens Field [*not a viable option because of low ranking*]
 7. Renovate Town Hall (higher contingency needed)
 - a. Open Space
 - b. Office Space
 - ii. Temporary options
 1. Office Space for Town Hall functions
 - a. DMB Plaza [Blomquist]
 - b. Rent modular office(s) [Genes]
 - c. Move town hall personnel to PSC [Miller]
 - iii. Site Development
 1. Test Pits
 2. Lot Clearing
 3. Cistern location

Information needed:

1. PSC building use plan for next 15 to 20 years [*Scott Bugbee*]
2. list of groups using meeting spaces w/ frequencies [*J. Tappan*]

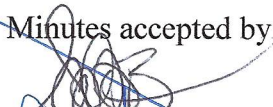
3. Find out if driveway at Wednesday Hill Road can be approved [J. Tappan]
4. Meet w/ Fire Chief regarding egress requirements and recommendations from basement meeting spaces [J. Tappan].
4. John Tappan distributed a spreadsheet he is working on to configure a two-story municipal office building. He will continue to work on refining the document.
5. Cord Blomquist will work on putting our options into an application to help the Committee manage the town center options and deliverables.
6. Mr. Bugbee moved to approve the payment of \$1,920.00 to LBA after they provide DXF formatted files of the AutoCAD files. Bambi Miller seconded the motion. Motion passed.
7. Meeting adjourned at 2:58pm
8. Our next scheduled meeting is: Wednesday, April 24, 2019.

Minutes written by:

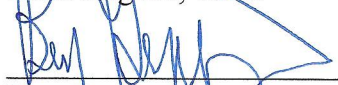


Scott Bugbee, Chair


Minutes accepted by:




Scott Bugbee, Chair



Ben Genes



Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist